

**Beaver Dam Unified School District  
Board of Education Meeting Proceedings**

**June 9, 2025**

The regular meeting of the Beaver Dam Unified School District Board of Education was held on the above date at the Educational Service Center. President, Mr. Prieve, called the meeting to order at 6:30 p.m. Board members present: Isaac Dornfeld, Marge Jorgensen, Mary Kuntz, Chad Prieve, Heather Scholz, and Joanne Tyjeski. Board members absent: John Kraus, Jr., Maria Mason, and Lisa Panzer.

Mr. Prieve led in the Pledge of Allegiance.

Jorgensen moved, Kuntz seconded, to approve the minutes from the regular meeting on May 12, 2025, and special meeting on May 12, 2025, as presented.

The motion was adopted by unanimous vote.

Mr. Prieve welcomed visitors.

Tyjeski moved, Jorgensen seconded, to adopt the agenda as presented.

The motion was adopted by unanimous vote.

Dr. DiStefano, Superintendent, presented a draft of the board engagement plan for the 2025-2026 school year. The list includes board and committee meeting schedules, formal board engagement opportunities and district team/committee meetings that include board member participation, as well as school and community engagement opportunities.

Jorgensen moved, Kuntz seconded, to adopt the 2025-2026 board engagement plan as presented.

The motion was adopted by unanimous vote.

Dr. DiStefano presented updates to the Employee Handbook, Appendix A: Certified Staff, and Appendix B: Support Staff.

Jorgensen moved, Tyjeski seconded, to approve the proposed staff handbook and appendices updates as presented.

The motion was adopted by unanimous vote.

Dr. DiStefano presented job descriptions that were updated as part of a periodic review for responsibility and requirement changes.

Tyjeski moved, Jorgensen seconded, to approve the proposed job description updates as presented.

The motion was adopted by unanimous vote.

Mr. Cashman, Director of Business Services, presented a recommendation to approve the potential purchases of vehicles prior to the end of the fiscal year. He reviewed the capital equipment budget and

explained the amount to upgrade the maintenance fleet is an amount not to exceed \$40,000 and the student transport fleet is an amount not to exceed \$45,000.

Tyjeski moved, Kuntz seconded, to authorize the vehicle purchases as presented.

The motion was adopted by the following vote: Aye – Jorgensen, Kuntz, Prieve, Scholz, Tyjeski, and Dornfeld. No - None.

Ms. Jorgensen, Operations Committee Chair, reported the committee met on May 19 and received an update from PRA Architects and CG Schmidt regarding the referendum projects, along with the Referendum Projects Monthly Update. A recommendation was shared to increase milk prices from \$.50 to \$.55 per carton and increase the High School Customizable Bar price from \$3.40 to \$3.50. They also received a list of updates for the Employee Handbook, Appendix A: Certified Staff and Appendix B: Support Staff. The next meeting is scheduled for June 23.

Jorgensen moved, Dornfeld seconded, to increase the milk and meal prices as presented.

The motion was adopted by unanimous vote.

Ms. Kuntz, in Ms. Panzer's absence, reported the committee met on May 19 and received an update on the Service-Learning District Strategic Action and Transition and Post-Secondary District Strategic Action. The next meeting is scheduled for June 23.

Board members shared the engagement opportunities they participated in since the last board meeting.

Dr. DiStefano, Superintendent, recognized Mr. Tronsen and his team for their work on the graduation ceremony, Dr. Meyer and his team for the 8<sup>th</sup> grade celebration, and the elementary schools for their 5<sup>th</sup> grade celebrations. He also acknowledged the SROs for their partnership and the Summer School team. He announced that Jefferson, Lincoln, and Wilson Elementary Schools received Wisconsin Schools of Recognition awards and congratulated their staff, students, and families.

Jorgensen moved, Tyjeski seconded, the board recess into closed session pursuant to Wis. Stat. §19.85 (1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, specifically to discuss specific employees and employee groups, and to discuss negotiation strategy.

The motion was adopted by the following vote: Aye – Kuntz, Prieve, Scholz, Tyjeski, Dornfeld, and Jorgensen, No - None.

During closed session, there was discussion regarding specific employees, employee groups, and negotiation strategy.

Tyjeski moved, Kuntz seconded, to reconvene into open session.

The motion was adopted by unanimous vote.

Tyjeski moved, Jorgensen seconded, to approve the following resignations: Madeline Bishop-Grade 7 Math Teacher-Middle School (Resignation effective end of the 2024-25 school year); Kayla Haupenthal-Grade 8 Math Teacher-Middle School (Resignation effective end of the 2024-25 school year); Jolene

Holtan-Special Education Teacher-High School (Resignation effective end of the 2024-25 school year); Mara Jonet-Speech Language Pathologist-Lincoln and Jefferson Elementary Schools (Resignation effective end of the 2024-25 school year); and Rodnika Montoya-English Language Arts Teacher-High School (Resignation effective end of the 2024-25 school year).

The motion was adopted by unanimous vote.

Jorgensen moved, Kuntz seconded, to approve the following leave of absence requests: Kristin Bahr-Special Education Teacher-Lincoln Elementary School (Medical Leave 9/15/25-12/15/25); Kaitlin Mears-Grade 2 Teacher-Jefferson Elementary School (Extended Family Leave 2025-26 school year); and Katie Nell-Art Teacher-Jefferson Elementary School (Medical Leave 9/3/25-12/1/25).

The motion was adopted by unanimous vote.

Jorgensen moved, Tyjeski seconded, to approve the following appointments: Tom Bock-Substitute Teacher-High School (LTE 2025-26 School Year); Amy Darcangelo-Associate Principal-Prairie View Elementary School; Jami Dugan-Associate Principal-High School; Shelly Ehlenbeck-Substitute Teacher-Elementary (LTE 2025-26 School Year); Melissa Hemling-Secondary Teaching & Learning Coordinator-District; and Nicole Voigt-Substitute Teacher-Elementary (LTE 2025-26 School Year).

The motion was adopted by the following vote: Aye – Prieve, Scholz, Tyjeski, Dornfeld, Jorgensen, and Kuntz. No - None.

Tyjeski moved, Jorgensen seconded, to approve the payment of financial claims (Voucher #621, #622, #624, and #625) for ACH File, Net Payroll, Payroll Taxes, WEA Trust Advantage, American Funds, Ameriprise, AXA, AXA Roth, Fidelity, Franklin, Health Savings Account, Modern Woodmen of America, Sec Benefit Life, Thrivent, WEA TSA, Payroll Related Voucher, Manual Check-City of Beaver Dam, District Insurances, Garnishment-DOR, and Wisconsin Retirement System for a total of \$4,811,696.29. (A listing of these vouchers can be found in the Accounts Payable Check Register.)

The motion was adopted by the following vote: Aye – Scholz, Tyjeski, Dornfeld, Jorgensen, Kuntz, and Prieve. No - None.

Kuntz moved, Tyjeski seconded, to adjourn the meeting.

The motion was adopted by unanimous vote and the meeting was adjourned at 7:32 p.m.

/s/  
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*Chad Prieve, President*

/s/  
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*Marge Jorgensen, Clerk*